YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

G.B. Pant Memorial Govt. College, Rampur Bushahr, District Shimla, Himachal Pradesh

- Name of the Head of the institution

Dr. Pankaj Basotia

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

01782233021

- Mobile No:

9418126623

- Registered e-mail

gcrampur59@gmail.com

- Alternate e-mail

durga.mathassheshering@gmail.com

- Address

G.B. Pant Memorial Govt. College, Rampur Bushahr, District Shimla, Himachal Pradesh

- City/Town

Rampur Bushahr

- State/UT

Himachal Pradesh

- Pin Code

172001

2.Institutional status

- Affiliated / Constitution Colleges

Affiliated

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Himachal Pradesh University**

- Name of the IQAC Coordinator   **Dr. T.D Verma**

- Phone No.   **8219291790**

- Alternate phone No.   **01217822330**

- Mobile   **9459239537**

- IQAC e-mail address   **gcrampur59@gmail.com**

- Alternate e-mail address   **durga.mathassheshering@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://gbpmgcrampur.edu.in/iqac/aqar

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

https://gbpmgcrampur.edu.in/about/calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**78.75**	**2004**	**05/05/2004**	**04/05/2009**
Cycle 2	**B**	**2.56**	**2014**	**15/11/2014**	**14/11/2020**

6.Date of Establishment of IQAC   **03/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of   View File

IQAC

9.No. of IQAC meetings held during the year   `04`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1) Sensitization regarding National Education Policy to the students and staff members. 2) Intellectual Property Rights workshop conducted for faculty and students. 3) Conducted Faculty development programme in collaboration with Ramanujan College, Delhi titled "Challenges and Opportunities". 4) Installation of Solar power plant. 5) Fully automation of library with RFID technology.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To sensitise various stakeholders about National Education Policy.	**Succesfully conducted**
Compost pits constructed.	**Two pits constructed in girls and boys hostel.**
Digitization of library.	**Fully automation of library under process.**
Repair and maintainence of Old Arts Block	**The constructed was executed in the proposed academic session**
Display new sign boards at important points of the college.	**The task has been completed and executed.**

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
College Adviso	**Nil**

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	G.B. Pant Memorial Govt. College, Rampur Bushahr, District Shimla, Himachal Pradesh
• Name of the Head of the institution	Dr. Pankaj Basotia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01782233021
• Mobile No:	9418126623
• Registered e-mail	gcrampur59@gmail.com
• Alternate e-mail	durga.mathassheshering@gmail.com
• Address	G.B. Pant Memorial Govt. College, Rampur Bushahr, District Shimla, Himachal Pradesh
• City/Town	Rampur Bushahr
• State/UT	Himachal Pradesh
• Pin Code	172001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Himachal Pradesh University**
• Name of the IQAC Coordinator	**Dr. T.D Verma**
• Phone No.	**8219291790**
• Alternate phone No.	**01217822330**
• Mobile	**9459239537**
• IQAC e-mail address	**gcrampur59@gmail.com**
• Alternate e-mail address	**durga.mathasssheshering@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gbpmgcrampur.edu.in/iqac/aqar
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://gbpmgcrampur.edu.in/about/calendar

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
nil	**nil**	**nil**	**nil**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	04	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

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13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
College Adviso	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/03/2023

15. Multidisciplinary / interdisciplinary

All the courses prescribed by the affiliating University are Interdisciplinary/ Multidisciplinary in nature and the HEI follows the the prescribed modifications as and when it gets notified.

16. Academic bank of credits (ABC):

The Diectorate of Higher Education vide notification EDN-H (8) 2020-21/Mist-Loose, dated; 31st March 2023 has directed the he Principal(s), Govt. Degree/Skt/Private/GIA Colleges, to encourage students to make DigiLocker account and through it students be directed to register at Academic Bank of Credit at portal

www.abc.gov.in at the earliest.

17.Skill development:

The HEI has three Skill development courses such as B.Voc., BCA., and the PGDCA. B.Voc courses in Hospitality and Tourism and Retail Management has regular Internships and Placements at reputed organizations.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college traditionally follows the teaching of Indian language and culture through the courses of the Hindi and Sanskrit. These courses deal with various regional writers who have represented the diversity of culture and language through Poetry, Short Stories , Essays and Novels, Plays, which encapsulates the dynamics of Indian Languages and Culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The concerned departments have prepared CO,PO, and PSOs based on their syllabus and their professional experience of the relevant field. These COs have been communicated to the faculty members, stakeholdes (Parents, Students, Alumni, Employers) through the official website of the college.

20.Distance education/online education:

The college has facilitated a dedicated centre of ICDEOL and IGNOU for meeting the academic requirements of the learners who cannot pursue education on regular mode.

Extended Profile

1.Programme

1.1   **644**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **2192**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **1823**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **1216**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **57**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **57**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**644**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**2192**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**1823**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**1216**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**57**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2 Number of Sanctioned posts during the year	**57**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**75.75**
4.3 Total number of computers on campus for academic purposes	**143**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum followed by the college is framed by Himachal pradesh University, Shimla and is periodically revised as per the deliberation of board of studies. Faculty who are members of Board of studies participate in the meetings and contribute towards revision of syllabus. The college is currently having the following mechanisms for effective delivery of curriculum. Workload allocation as per the norms.The College adopted online and blended mode of teaching during the pandemic period and also after reopening of the institution. The college also conducts Mid-semester examinations, class tests, regular assessment in practical classes, to keep track of the students' academic performance.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://hpuniv.ac.in/syllabus.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college prepares academic calender at the begining of every academic session. This caleder is based on the academic calender prepared by the Himachal Pradesh University. This academic calendar is communicated to the students through its admission brochure and website. The faculty plans up their teaching and conduct of academic activities according to the University calender. The institutional academic calendar mentions : Admission Schedule Teaching schedule of the college Tentative schedule of academic activities Tentative schedule of University examinations Tentative schedule of Vacations (Winter break & Summer vacation) The pattern of Internal evaluation is communicated to the students at the beginning of the session. This pattern monitors the academic performance. Besides, Midterm Examinations, internal assessment is the other method followed for evaluation that is based on snap tests, seminar presentations, regularity, competence, etc. In Practical subjects, short-term projects, case studies, on-job trainings and over-all practical performance of the student is considered for internal evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of	**B. Any 3 of the above**

Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

582

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

250

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution fully understandsits role in the ever increasing and the challenges related to professional ethics, gender, Human values, envirionment and sustainability into the curriculum.They form a part of the curriculum in many programmes and is imparted through cocurricular activities as well.There are courses which either are directly related to professional ethics or have some contents focusing on the same in course curriculum of UG and PG. The Vocational courses of B.Voc(Hospitality and Tourism and Retail Management) stresses upon the issues of professional ethics and skill upgradation. NCC, NSS and Ranger and Rover constantly work towards raising an awareness in the society regarding road safety, environment, sanitisation, mental well being and cleanliness.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

9

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://gbpmgcrampur.edu.in/iqac/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2660

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1823

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assess the learning levels of the srtudents through the regular class tests, mid term, assignment and seminars. The college collects and complies the data of tests which is assessed,analysed and the outcome of which is used to take steps for weaker students. After this, appropriate support is provided to the students. Remedial classes, personal guidance and motivation are given to the students when and where required.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	<u>View File</u>

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4600	**57**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences, the college encourages the faculty to supplement classroom teaching with practical skills. the college always makes its best efforts to create an environment conducive to nurturing critical thinking creativityand scientific temperament. Learning is made student centric by active participatoin of the students in co curricular

activities organised by the college as well as the university. Different societies, clubs of the college organised activities that extend beyond the syllabi and text books.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Most of the classrooms are well equipped with the ICT technology tomake teaching and learning more interesting. All the departments having computers are provided with the internet facility. The college have seperate IT lab, BCA labs and computer labs in Physicsdeparttment with sufficient number of computers and internet facility to cater to the needs of the students. E Commerce lab is used by the Geography students for their Practicals. All the hostels(girls and boys) also have internet facilities. All staff is familiar with the latest ICT tools. Computer with internet is also installed in the college staff room. PPT's are used by several departments to simplify the syllabus in a more meaningful way.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

57

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File]
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

57

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college in Student induction programme guides the students about the house exam pattern system. Before the exam a house exam committee is constituted that under the chairmanship of the Principal conducts a meeting with the staff and discusses the syllabus and curriculum for the exam. The division internal assessment is based on the university patten of: Class test, House test, assignment and attendance. Post examination the answer leaflets are shared by teachers in the classroom.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A structured system of examination is in place with an office of Controller of Examination with a constituted Examination Committee comprising of teaching and non-teaching staff that works harmoniously for the smooth conduct of internal examinations. The college deals withall the matters of grievancesin the meeting of staff council. All grievances to be dealt by the House examination committtee along with the HOD's and concerned teachers of the subject within one week after thorough checking of the document. After one week the House test committe takes decision with prior consultation of the Principal regarding the left over matters of grievances and accordingly the decision is taken on the matters. Grievances related to marks as requested by the student are sorted out by the subject teacher at their own level in the classroom.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://gbpmgcrampur.edu.in/misc/grievances

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college through its teaching methodology aims at the overall development of the students of the college. to compliment the designed by the university, the institution tries to take a student centric teaching approach. The information regarding programme outcome is provided on the website/prospectus of the college. Theprincipal during the Student induction programme talks about the programme of the institutions. This is also further discussed by HOD's with the staff and the staff shares this with trhe students in classrooms and Mentor mentee groups. The learning content is planned and delivered to inculcate a complete understanding of the subject both in theory and practicals to make the students adaptive to the emerging trends in different courses. To make our students future ready teaching is complemented with hands-on training sessions and capacity building programmes.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://gbpmgcrampur.edu.in/pdf/ProgrammeOutcomeBSC.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

This is evaluated by the institution by the following methods: Class tests, seminars, assignments, group discussions, mid term tests projects. The record is maintained by the concerned staff members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gbpmgcrampur.edu.in/pdf/ProgrammeOutcomeBSC.pdf , https://gbpmgcrampur.edu.in/pdf/ProgrammeoutcomesMSC.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

924

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gbpmgcrampur.edu.in/iqac/sss

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

G.B. Pant Memorial Govt. College Rampur Bushahr aims at providing facilities for overall development of its students. Student bodies like National Service Scheme (NSS), National Cadet Corps (NCC), Rovers and Rangers, Red ribbon club, Eco Club, Women Grievance Cell ensure student participation in various social outreach programs so that they become socially responsible citizens of this country. Various programmes related to Patriotism, Environment Awareness, AIDS Awareness, Blood Donation, Tree Plantation, Health & hygiene, first aid during any disaster, Cleanliness Drives etc. are being conducted and organized by G.B. Pant Memorial College in order to contribute

socially towards our society. SOCH literary Society of Deptt. Of English of our College organized a cloth contribution and distribution Drive in the surrounding areas of this institution for needy people. Department of Chemistry visited nearby villages to make the people aware of Harmful effects of Pesticides, alternatives to pesticides and precaution to be taken while using pesticides. Another event was organized by the department of chemistry in collaboration with Guru Angad Dev TLC of MHRD, SGTB Khalsa College, Delhi University, wherein the students visited the periphery schools and made high and senior secondary students aware about 'safer and greener chemistry Labs'.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2008

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

169

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has Classroom- 34, Laboratory-10, Computing Equipment- 160.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate resources for sports with provision for both indoor and outdoor games. Facilities are available for indoor games like chess, table tennis. The college has aboxing ring and an outdoor badminton court. outdoor games like kho-kho, kabaddi, volleyball, cricket, basketball, football and shooting are conducted in the college ground. It also has a maintained sports store . For hosting the cultural activities, an ultra-modern auditorium with a seating capacity of up to 1070 is available. The students are permitted to participate in various cultural activities inside and outside the campus to enable personal growth by learning new skills.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.75

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library in our institution has a SOUL 2.0 software which has been a great help to the management and the administration for the efficient working and the functioning of the stacking and book keeping in the greater interest of the students. The required entry of the books ; reference and text in the given software has been very beneficial to the students and the staff of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **B. Any 3 of the above** |

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.60165

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

125

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has well established mechanism for upgrading and deploying Information technology infrastructure. The IQAC of the college takes feedback every year from the IT faculty of the college on the existing IT facilities, quality of services and future requirements. After reviewing this report, necessary actions are recommended to the college administration. The college has been making consistent efforts to improve upon IT infrastructure and facilities as per the requirements and makes budgetary provisions accordingly. As per the requirement of the maintenance of the above IT equipment, college has faculty and technical staff in Computer Science and B.C.A departments which use their skills to update and maintain the equipment. However, forany major damage and technical problems, computer technicians and service providers are hired for the upkeeping and maintaining the systems. The steps like installation of anti-virus periodically, formatting of computers on the basis of corrupt operating system and replacing of hardware of old computers to new computers are taken for maintaining and utilizing computers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

93.15

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining and utilizing the support facilities and infrastructure, college has established need-based procedures. Caretaker of the college looks after the maintenance and proper utilization of physical infrastructure The college maintains library, laboratory, sport complex dedicated to the students. The library staff classifies , shelves and catalogues the books manually, the organic and inorganic chemicals with instruments areset up in a particular order in the different labs of science and the sports equipment are stored and maintained in the store room by the dedicated sports staff. Besides these facilities,the college has IGNOU Centre, hygienic canteen and 1070 seats capacity auditorium managed by auditorium committee and sports staff. Laboratory Assistants take care of the equipments and maintain the log books for usage of major equipments and facilities in their respective laboratories

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

541

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

543

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

450

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

450

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

17

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

275

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

After the commencement of every academic year the student Central Association (C.S.C.A) the College is formed every yearas rule and regulations notified by the Himachal Pradesh University. It has nominated office bearers comprising of president Vice president, General Secretary, Joint Secretary and class representatives .Students have active representation on academic and administrative front. cultural and sports committee students have strong presence in cultural and sports committee and help organizing and management. students [provide strong support on management of the hostel affair. they help in managing medical committee, disciplinary committee, mess committee, medical committee, cultural program committee etc. Student organize and celebrate hostel function, college function such as teachers day, women day, culture and sports function, inter college and inter university functions. The students also provide voluntary service to new students in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

18

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File]()

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support servicesYes, The institution has an alumni association. The alumni association of govt. college Rampur Bushahr was registered under regd. no. (39)/2015-48, DATED:7/8/2015 UNDER REGD. ACT XXI, 2006(25 of 2006) by the office of registrar of societies Rampur subdivision, Shimla, H.P. under the chairmanship of Dr. S.B Negi, principal Rampur Bushahr, Shimla. The first meeting was held at Govt. College Rampur Bushahr, Shimla.

File Description	Documents
Paste link for additional information	https://gbpmgcrampur.edu.in/misc/osa
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. Being the main centre for the students of 04 districts viz. Shimla, Kinnaur, Mandi and Kullu the institution aspires to provide affordable quality education to the diverse strata of population including the poorest and weakest sections of the area; and create an environment conducive to the achievement of the highest standards of academic excellence. Participative and decentralized management is reflected in composition of governing body that has representatives from both teaching and non-teaching. The teamwork and the innovative methodologies, making optimum use of the opportunities around, materialize our vision and mission. Administration supports smooth functioning of all departments. Beside this, various committees like Anti ragging committee, Grievance redressal cell, Time table Committee, Internal complaint cell, Prospectus committee, Admission committee, Research promotion cell, have been established to effectively implement the plans and are assigned the tasks according to the implemented plan. The vision and mission are also fulfilled through various bodies like NCC, NSS, Students' Union, Eco Club and other forums which organize several extension programmes that provide service to all sections of the society and mould the students into responsible citizens of tomorrow. The perspective plan is formulated by the IQAC in consultation with HODs, academic coordinators and regular monitoring and review helps in achieving the targets .The Principal along with IQAC closely monitor the various academic and non-academic activities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the effective and smooth functioning of the institution,

participation of all the teaching and non teaching members in various committees is ensured. The college follows complete decentralization of the governance. Committees are formed every academic session to take care of:

1. Admissions
2. Time Table
3. Developmental activities
4. Student grievances
5. Hostel management

The conveners of the various committees as mentioned in the prospectus are judiciously divided for efficient governance. The principal of the college ensure that all conveners of various committees efficiently determine the functioning of various committees. The participative decision-making ensures total participation of all the people concerned. The decentralized process gives responsibility to different teachers in specific capacities to take crucial decisions, independent of the principal .The Heads of Departments monitor the functioning of the various departments. The office administration of the College is headed by the Office Superintendent, under whom there are Technical Assistants, Junior Assistant, Clerks, Steno-typist and Class IV employees.

File Description	Documents
Paste link for additional information	https://gbpmgcrampur.edu.in/misc/grievances
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is effectively deployed with the integration of the missions aimed at academic excellence and sustainable growth in all spheres of knowledge, socio-environment consciousness, and responsibility for nation building.The effective and efficient functioning and governance of any institute is reflected by its policies, administrative set up, appointments and service rules, procedures, development of institutional strategic perspective and developmental plan. The decentralized and participative management of the institute is encouraged by effective leadership. To ensure the successful

implementation of the strategy, various academic and administrative committees are constituted and are assigned with different responsibilities . Regular communication and feedback is taken from these committees to track the progress and address any challenges that may arise for effective and smooth functioning of the institute. Various consultative bodies which include staff, parents, alumni and students have been formed for ensuring a culture of participative management at strategic, functional and operational levels. Engaging parents, local communities, students and external partners create a supportive network for the institutions educational goals. The institute has a well-defined organizational structure. The administrative setup, functions of various bodies, service rules, procedures, recruitment, promotional policies and grievance redressal mechanism are clearly defined. The organizational structure comprises of the Administrative Secretary, Director of Higher Education, the Principal, IQAC, staff members.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has always emphasized on good, effective and transparent governance and adopts various procedures to monitor and evaluate policies and plans for proper functioning of the college. As mentioned earlier, the college follows the pattern of decentralization. In the very begining of the session, different committees are framed, convener for each committee is appointed to ensure proper functioning of the committees. The academic session begins with the meeting of the Principal with all the staff members. Departmental meetings with the Principal to discuss the plan of their departments for the session. Staff council is the apex body of decision making. The recruitments of faculty is made by HPPSC after the competitive selection process.The non-teaching staff are appointed through HPSSC Hamirpur. The faculty for self-financed programmes and temporary faculty is arranged by PTA on the recommendation of a duly constituted selection panel after duly advertising the vacancies

in newspapers.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://gbpmgcrampur.edu.in/pdf/Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution implements and communicates all the welfare schemes that are formulated by the government for its employees. These include:

1) Casual leave, earned leave, maternity leave, paternity leave, and retirement benefits like , Gratuity, NPS are provided to both teaching and non-teaching staff as per Government rules.

2) Duty leave is granted to attend orientation/ refresher and faculty development programs.

3)Housing is provided to tAs per the Government of Himachal Pradesh,

4) GPF loans are sanctioned

5) LTC Subject to rules and regulations, the travelling expenditure of the employees to any place in India is refunded as per LTC rules

6) TA/DA for out station official duty.

7) HRA House Rent Allowance is given to all teaching and nonteaching staff.

8) Housing facility for teaching staff and the teaching and non teaching staff of the college on seniority and requirement basis

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=education-code
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal Reports (PBAs) provide good feedback to faculty and help them in understanding the changing needs of students. All faculty members fill prescribed Performa for self

appraisal, which is a mandatory requirement for CAS. The institution has well developed Performance Appraisal system in the form of APAR(Annual Performance Appraisal Report). It is collected on regular basis at the end of the acdemic year. .The Appraisal report is based on the Annual performance of the employee on the basis of their academic, research and other extra-curricular activities. The above set performance appraisal report is to be filled by employee in a given prescribed proforma which includes all the above set related to points and sub points. The non-teaching staff is promoted as per the rules and regulations of Government of Himachal Pradesh.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college appoints a bursar and all vouchers are checked regularly. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The accounts of the college are audited by chartered accountant regularly at the end of finanacial year as per the government rules. The auditor ensures that all payments are duly authorized after the audit. The audit report comprises of significant audit findings and other incidental findings related to regularity and propriety aspects. If any excess amount is found to have been claimed, the party concerned is contacted and asked to refund the same. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline. The FInance and accounts of the college such as salary transactions, medical reimbursement, T.A.bills, office expenses, arrear bills, GPF, withdrawals and challans are done online through the Treasury Software "HIMKOSH" of H.P. The work audit of the allocated funds under RUSA scheme are done by State Project Director Rashtriya Uchchatar Shiksha Abhiyan team from the Directorate of Higher Education, Government of Himachal Pradesh Shimla.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives major grants from the Himachal Pradesh Government. The entire budget management in Himachal Pradesh is done through online treasury portal – Himkosh. Grants are also received from UGC and RUSA for infrastructure augmentation, building and campus maintenance, sports and gymnasiums, laboratories, ICT facilities and other physical needs in the library. All the financial matters are dealt by the college principal or the DDO. There is an office supported by accounts staff who maintains a proper ledger with details of the financial support received and utilized under different heads from various agencies. To deal with purchases, selection, verification and payment a purchase committee has been constituted by the college. Most of the purchases are made from government agencies or Government e-Marketplace (GeM) portal. For the items, unavailable on GeM, the college invites quotations which is presented by the purchase committee to the Principal. The Principal of the college takes the final decision, and sanctions requisite budget for the expenditure.

The transaction records of all the purchases (bills / vouchers / receipts) is maintained by Office Superintendent under careful supervision of the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC team of the college works relentlessly to provide a congenial work environment to human resources and learning environment to students. IQAC implement innovative academic ideas and practices to enhance the academic and administrative performance of the institution. Regular meetings of IQAC are held to discuss various issues of college performance and on its basis strategic and perspective plans are formulated. Various initiatives are taken, on regular basis, for uplifting the standards of the college. Feedback mechanism has been designed by the IQAC for the purpose of analysis and enhancement, thus leading to quality improvement

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures and methodologies periodically at different levels. Departmental meetings with Principal and IQAC are regularly held to motivate thefaculty to make need-based changes in the pedagogy. Due to Covid 19, the entire teaching process transformed and the teachers and students had to quickly adapt to the online teaching methodology. The college promoted teachers and students to use user freindly applications such as

google meet and zoom . Beside thisWhatsApp groups of faculty, students enhanced their involvement in college activities. The notes in word and pdf form were sent to the students on watsapp group.The teaching in the college is divided into three categoriesa) Department level: the Heads of Departments keep track of the academic performance of students and term-wise completion of syllabus. Preparation of teaching methodology is a part of departmental meetings b) IQAC collects feedback from students and alumni on teaching learning performance and conducts Student Satisfaction Survey as exit feedback. The information collected is analysed by IQAC and based on the feedback steps are taken for improvement. c) Academic Assessment : Academic assessment of teachers' performance is done each session through the feedback analysis by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES
7.1 - Institutional Values and Social Responsibilities
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college gives equal opportunities to girls and boys in NSS, NCC and Ranger and Rover. Certain scholarships such as Kalpana Chawla are given to meritorious girls in the college. In this scholarship a girl is given 15000 rupees per annum. The collegealso celebrates International womens day to promote gender equity.NSS organized International Women Day on 8.03.2022. Department of English in collaboration with Women grievance cell organised cultural and academic programme in the college on December 6th and 7th 2022.

International consumer day was celebrated by Department of commerece on 24.12.2022.

Facilities for women on campus

- No tuition fee is charged to girl students;
- One seat researvein each PG programme for Single Girl Children;
- Dedicated washrooms for that girl-students and female staff; Well-appointed girls' common room;
- Installed Free sanity-pad vending machines and incinerators in the female washrooms;
- Installed CCTV cameras covering the entire campus to ensure the safety of females on campus.
- Women grievancess and redressal cell

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

| **7.1.2 - The Institution has facilities for** | C. Any 2 of the above |

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has coordinated with the Municipal Corporation to collect the waste of college hostels and canteen and dispose off and their waste management site. A MOU with Shivalik Solid waste managment from Nalagarh, Himachal Pradesh has been signed officially for E-Waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive	D. Any 1 of the above

technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college is blesssed with muti-cultural students and staff members. To promote the celebration of cultural diversity, tolerance and harmony, the students of the college are motivated to share their cultural dance forms, folk songs and regional dialects through various functions organised by the college throughout the academic session. The college has a mixture of students from Kullu, Mandi, Kinnaur and Shimla district of the state. Every district has a distinctive identity. Therefore the students are promoted to engage in sports activities, participate in various club activities of the college. The college from time to time inculcates the spirit of nationalism during republic day and independence day. The students of NCC participate in various activities outside the college campus that are organised by other departments as well as schools. Beside this the curriculum also supports and promotes in inculcating moral values to the students. The students are sensitised to comprehend and respect the values of other communities and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Department of Commerce celebrated International Consumer Day on 24.12.2022. Meanwhile, B. Vocs and the Department of Travel and Tour Management marked World Tourism Day on 27.09.2022.

The Eco Club engaged in various activities, including campus cleanliness and plantation drives, environmental conservation awareness sessions, and planting samplings under the theme "Ek Ped College ke Naam." They also organized an awareness tour to Bagasrahan in May 2023 and a guest lecture on Environment Day focusing on "Ban on Plastic."

NSS (National Service Scheme) activities included removing unwanted bushes, cleanliness drives, and organizing International Women's Day on 8.03.2022. The college campus saw departmental cleanliness drives and activities commemorating International Ozone Day by the Geography Department, featuring competitions and lectures.

Beyond the campus, environmental initiatives were undertaken by the ECO Club, NSS, and the Rover and Ranger Club, including rallies to raise awareness, plantation drives, and sensitization programs for local communities and schools.

Celebration ofBirth anniversary of Govind Ballabh Pant on dated 10 September 2022 by Department of History.

Celebration of Hindi Divas on dated 14 Sept. 2022 by Department of Hindi.

Celebration of Constitution Day on 26 November 2022 by the Department of Political Science.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Department of Commerce celebrated International Consumer Day on 24.12.2022. Meanwhile, B. Vocs and the Department of Travel and Tour Management marked World Tourism Day on 27.09.2022.

The Eco Club engaged in various activities, including campus cleanliness and plantation drives, environmental conservation awareness sessions, and planting samplings under the theme "Ek Ped College ke Naam." They also organized an awareness tour to Bagasrahan in May 2023 and a guest lecture on Environment Day

focusing on "Ban on Plastic."

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Celebration of Constitution Day on 26 November 2022 by the Department of Political Science.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college has a distinctive setup which allows for every student to engage and involve in the activities of the college. Students are encouraged to be major stakeholders in the college functions. They are allowed to conduct functions, organise performances, counsel newly admitted students. The NSS of the college has a vision of delivering social service to the college. The NSS under the vision of Green Campus Clean Campus, adopted the surrounding area of village Racholiand focused on

sanitization, health hygiene, drug addiction, primary education and environment conservation. And also sensitize students from the various schools in the vicinity of Rampur regarding environment consciouness. A cancer awareness programme initiated in colaboration with the GADTLC with students performing the ambassdors and interns as a part of community outreach programme. Students of various adopted schools have completed the 3-months project on Greener and Safer Chemistry labs and Experiments. Departmentof English and NSS units initiated the process of collection and distribution of warm cloths which can be used in winter season by the needy people under the community welfare initiative.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The distinctiveness of the institution is in the field of education, extra curricular , sports and social contribution lies in its diversity of teachers and students. The objective of the quality education and giving quality education and citizens to the society is the utopian agenda and vision for the college. The institution believes in the potential of the students and encourages them to start contributing to the college at niche level. The college for the students is a centre of learning and the education here not only prepares them inside the college but also for life. This begins practically when student interacts the with teachers, join NCC, NSS.Ranger and rovers and pragmatically apply education to life. The college has a proven tradition of producing quality individuals, thus the alumni association form time to time is updated yo the institution and can track its alumnus working and contributing to various facets of society. The versatility of education currriculum amalgamated with practical approach of teaching has facilitated a transformative environment where curiosity of the students is channelized and nurtured into right direction.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The college intends to increase its internet bandwith by installing the Internet Lease Line. As National education policy promotes hybrid and blended mode of learning thus it becomes mandatory to upgrade computer labs for the students and staff of the college. The college also desires to subscribe more journals for teachers pursuing research at various levels and books related to Research methdologies. As the college has skill based courses, thus the Students will be encouraged to take internships with industry during summer vacations and field/industry visit.College website to be upgraded in accordance with the guidelines ofnational education policy, NAAC and for daily college activities. The college envisionssigning of more MoUs with professional/Research/Industrial/Commercial Institutions/Agencies for smooth student-industry interface and for better for management ofthe college.